

**MINUTES OF JOINT HEALTH & SAFETY COMMITTEE
PROCÈS-VERBAL DU COMITÉ MIXTE D'HYGIÈNE ET DE SÉCURITÉ**

Name of employer / Nom de l'employeur	St. Thomas University	Workplace location / Lieu de travail	Fredericton
Phone number / Numéro de téléphone	506-452-0630	Date of last meeting / Date de la dernière réunion	July 25, 2022
Date of meeting / Date de la reunion	August 29, 2022	Name of secretary / Nom du (de la) secrétaire	Jason Scarbro
Co-Chairperson / Coprésident-e	Jason Scarbro (Employer Co-Chair) / Dave Dunbar (Employee Co-Chair)		
Members present / Membres présents	Philip Cliff / Ann Smith / Bradley Votour / Jason Scarbro / Garry Hansen		
Absent	Dave Dunbar		

Guest(s) /

October, 2019	Insurance coverage for internship students who are on work placements.		Jason and Philip will meet to determine scenarios and responsibilities.	
January 2021	New process for Form 67		<p>Action Item . HR will send out a message to employees regarding the new process and will make necessary changes to the STU website.</p> <p>Review of May discussion:</p> <ul style="list-style-type: none"> - A message to staff has been drafted and is ready to go out. May also schedule to send out in the Fall again as a reminder. <p>Review of July discussion:</p> <ul style="list-style-type: none"> - Message was sent out to staff. Reminder message and message to faculty will go out in September. 	
June 2021	First Aid certifications		<p>Check into First Aid certifications to see what refreshers or recertifications are required. Dave Dunbar will be contacted to see where things stand.</p> <p>Review of October discussion:</p> <ul style="list-style-type: none"> - No update on training dates 	
June 2021	COVID Protocols		<p>Review of May discussion:</p> <ul style="list-style-type: none"> - Nothing new to report . There are a limited number of people on campus now and we are in good shape. - Questions raised by staff and public (as it is generally just campus requiring masks). It is status quo for masks until further notice. Masks also good for other virus that are circulating, such as norovirus and influenza). 	
September 2021	New AEDs		The AEDs are on back order.	

